



www.iga.edu 4653-6707 2422-5555

# Professional Translation



## IGA prepares you in the areas of legal, financial, and literary translation.

The **Professional Translation Course** is a two-year program. Each year is divided in four trimesters of 10 weeks each, in which students will acquire the skills and tools needed to translate documents from one language to the other.

In each trimester, three different classes are taught, for a total of 24 courses.

At the end students will be able to translate different kinds of documents which include legal and literary documents, as well as certificates.

During the last trimester, the students will review all the main topics, in order to prepare for the Sworn Translation Certification Test given by the Ministry of Education.

### Admission requirements

- Advanced language proficiency in English and Spanish
- Be over the age of 18
- Pass an English level examination
- A photostatic copy of high school diploma
- Two identity card size photographs

### Enrollment process

1. Pay for the English level test at the cashier's office.
2. Make an appointment for the English level examination.
3. After passing the English level examination, attend an interview with the Program Coordinator.
4. Register in the course.
5. Pay the annual registration fee, and first monthly tuition fee at the cashier's office.

**online**

Fees		
English level test Q150	Annual enrollment Q250	Monthly tuition Q1,350

### Saturdays

🕒 7 a.m. - 1 p.m.

## First Day of Classes

January 20, 2024

### Registration open

from November 9, 2023



### We accept all credit cards

Ask about our payment options in installments and other promotions.



**Enroll here!**



## Visit or contact us by WhatsApp!

**4653-6707**

### Business hours

**Monday through Friday** 6:30 a.m to 8:00 p.m.

**Saturday** 7:00 a.m. to 2:00 p.m.

**Sunday** Closed

📍 **IGA**, Ruta 1. 4-05 Zona 4, Ciudad de Guatemala

📍 **Parqueo IGA**



www.iga.edu 4653-6707 2422-5555